

IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL CIRCUIT,  
IN AND FOR MONROE COUNTY, FLORIDA

CASE NO: \_\_\_\_\_  
FAMILY DIVISION

\_\_\_\_\_  
Petitioner,  
and  
\_\_\_\_\_  
Respondent,  
\_\_\_\_\_ /

**REQUEST TO CONTINUE CASE MANAGEMENT CONFERENCE**

Date of Case Management Conference: \_\_\_\_\_

Date of Request: \_\_\_\_\_ (must be filed 72 hours prior to the scheduled Conference).

Status of Case: (Milestones completed) (Check all that apply).

1. \_\_\_\_\_ Service completed/Date \_\_\_\_\_
2. \_\_\_\_\_ If Service has not been completed, please state the date Service is anticipated \_\_\_\_\_
3. \_\_\_\_\_ Husband/12.285 documents completed \_\_\_\_\_ Wife/12.285 documents completed (if not completed attach list)
4. \_\_\_\_\_ Husband/Interrogatories sent out \_\_\_\_\_ Wife/Interrogatories sent out
5. \_\_\_\_\_ Depositions scheduled. \_\_\_\_\_ Husband's deposition scheduled \_\_\_\_\_ Wife's deposition scheduled.
6. \_\_\_\_\_ Temporary Support Agreed Husband/Wife paying (Child/Spousal) (Circle all that apply).  
\_\_\_\_\_ Temporary Support Contested Husband/Wife requesting (Child/Spousal) (Circle all that apply).
7. \_\_\_\_\_ Motions set in front of Circuit Judge. Date of hearings \_\_\_\_\_

List Motions being heard \_\_\_\_\_  
\_\_\_\_\_

8. \_\_\_\_\_ Mediation or Settlement conference scheduled. \_\_\_\_\_ Date scheduled.  
\_\_\_\_\_ Date by which you anticipate the case being ready for mediation

9. \_\_\_\_\_ Other (Please state briefly, why the Case Management Conference should be continued and what month you would prefer the rescheduling).  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned attorneys (or both sides on a self-represented case), certify that they have discussed the pending issues in this matter and both agree to continue the Case Management Status Conference for the above reasons. The attorneys understand and agree that this matter will be reset on the following Case Management Status Conference date, unless a different Case Management date is requested by counsel above.

\_\_\_\_\_  
Attorney for Petitioner, Date  
Printed Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

\_\_\_\_\_  
Attorney for Respondent, Date  
Printed Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

**CONTINUANCE OF CASE MANAGEMENT STATUS CONFERENCE**

\_\_\_ The above-styled case is continued to \_\_\_\_\_ 20\_\_ at \_\_\_\_\_ a.m./p.m., or \_\_\_ Not Continued  
All other terms of the Standing Order for Case Management Status Conference remain in effect.

\_\_\_\_\_  
General/Special Magistrate or Date  
Case Manager

cc: Attorney for Petitioner \_\_\_\_\_ Other \_\_\_\_\_  
Attorney for Respondent \_\_\_\_\_ Other \_\_\_\_\_

**LIST FOR 12.285 EXCHANGE OF DOCUMENTS (USE ONLY IF ALL DOCUMENTS HAVE NOT BEEN EXCHANGED)**

(Please check all completed documents exchanged. If not applicable please put N/A. If not completed put P for pending). If you have any documents that have not been exchanged and are required please fill out the explanation section for time estimates on when the completed exchange will occur).

- 1. Financial Affidavit Form 12.902(b) (short form)  Husband  Wife
- 2. Financial Affidavit Form 12.902(c) (long form)  Husband  Wife
- 3. 1040 federal tax, gift tax, intangible property tax returns **or**  Husband  Wife  
Transcript of tax return 4506-T; **or**  Husband  Wife  
W-2, 1099, and K-1 for the past year as no return prepared.  Husband  Wife.
- 4. Pay stubs or other evidence of earned income for the 3 months before the  Husband  Wife  
service of the financial affidavit.
- 5. Statement identifying source & amount of all income for the 3 months before  Husband  Wife  
the service of the financial affidavit, if not on pay stubs.
- 6. All loan applications & financial statements prepared for any purpose within  Husband  Wife  
the 12 months preceding the service of the financial affidavit.
- 7. All deeds to real estate you presently own or owned an interest in (3 years)  Husband  Wife
- 8. All promissory notes in which you presently own or owned an interest (1 year)  Husband  Wife
- 9 All present leases in which you own an interest.  Husband  Wife
- 10. All checking account statements for the last 3 months  Husband  Wife
- 11. All savings accounts, money market funds, CD's etc. for the last year  Husband  Wife
- 12. All brokerage account statements for the last 12 months.  Husband  Wife
- 13. Most recent statement for pension, profit sharing, deferred compensation  Husband  Wife  
or retirement plan (IRA, 401(k), 403(b), SEP, KEOGH,) & plan description
- 14. The declaration page, the last statement, & certificate for group  Husband  Wife  
insurance of all life insurance policies insuring you and/or spouse
- 15. All health & dental insurance cards covering you, spouse or dependents.  Husband  Wife
- 16. Corporate, partnership, and trust tax returns for the last 3 tax years, in  Husband  Wife  
which you have an ownership or interest greater than or equal to 30%.
- 17. All credit card & charge account statements showing individual or joint  Husband  Wife  
indebtedness the date of filing & 3 months prior to the filing of this action.
- 18. All promissory notes you owe or owned within the past year.  Husband  Wife
- 19. All lease agreements you presently owe.  Husband  Wife
- 20. All premarital and marital agreements between the parties to this case.  Husband  Wife
- 21. If a modification proceeding, all written agreements entered into by the  Husband  Wife  
parties at any time since the order to be modified was entered.
- 22. All documents and tangible evidence relating to claims for special equity  Husband  Wife  
or nonmarital status an asset or debt.
- 23. Any court order directing you pay/receive spousal(alimony) or child support  Husband  Wife
- 24. Child Support Guideline Worksheet  Husband  Wife

**EXPLANATION SECTION:**

(If you answered "P" for pending please explain why the documents have not been provided and the date in which you believe the documents will be exchanged).

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